Hwang, Jin

From: Hwang, Jin
Sent: Thursday, June 23, 2016 8:34 AM
To: Moosbrugger, Earl
Subject: RE: Crossroads Hollywood WSA - schedule

Please see the revised schedule below.

3/31/16	WSA request letter received but lost
4/15/16	Scanned copy of WSA request letter received
4/20/16	Start reviewing WSA request letter, and send add'l scope questions
4/26/16	Conservation meeting
6/1/16	Scope confirmation e-mail
6/1/16	Conservation Commitment letter
6/23/16	Set up Board calendar item + Outlook
6/25/16	WSA calcs and package complete
6/29/16	All reviews up to Division secretary
7/5/16	Legal stamp
7/7/16	Draft Board Package to Division secretary, including appendices
7/14/16	Final Board Package to WEX for GM
7/20/16	BAR Meeting
8/2/16	Board Meeting (90 days from 3/31/16 is 6/29/16)

From: Hwang, Jin
Sent: Wednesday, May 25, 2016 3:18 PM
To: Moosbrugger, Earl
Subject: RE: Crossroads Hollywood WSA - schedule

Please see the revised schedule below.

3/31/16	WSA request letter received but lost
4/15/16	Scanned copy of WSA request letter received
4/20/16	Start reviewing WSA request letter, and send add'l scope questions
4/26/16	Conservation meeting
6/1/16	Scope confirmation e-mail
6/1/16	Set up Board calendar item + Outlook
6/1/16	Conservation Commitment letter
6/8/16	WSA calcs and package complete
6/15/16	All reviews up to Division secretary
6/21/16	Legal stamp
6/23/16	Draft Board Package to Division secretary, including appendices
6/30/16	Final Board Package to WEX for GM
7/6/16	BAR Meeting
7/19/16	Board Meeting

	(90 days from 3/31/16 is 6/29/16)

We're still waiting for the C.C. letter. They are not waiting for any info from us to submit the C.C. letter. At the conference call meeting with Planning regarding 2016 RTP, the EIR consultant said they'll submit the C. C. letter soon.

I still need to review Jim Kemper's response, but that is for the 50,000 sf of existing to remain, to see whether plumbing fixtures there need to be changed to meet the current code.

Conservation is the only group that has been submitted edits to the WSA template yet. I'll send them a reminder.

Thank you.

From: Moosbrugger, Earl
Sent: Wednesday, May 25, 2016 11:03 AM
To: Hwang, Jin
Subject: RE: Crossroads Hollywood WSA - schedule
Importance: High

Jin,

Please see following schedule revisions and re-submit.

What is status of C.C. Letter, are they waiting on info. from Jim Kemper or can they submit now based on new code?

Please resolve right away so that we can get their letter and send scope confirmation.

In order to meet schedule, we need to work on Tables I & II so we will know if scope complete and so we will be set up for completion of package.

Target 6/8/16 for completion of package, but recall that we will need to make further changes based on Legal's template comments (due 6/17).

However, let's proceed as if we are not waiting for Legal and try to complete package by 6/8; we can add their changes later.

Finally, in parallel to Tables I & II, we will need to work on Delon's comments and remaining updates from other groups, so please send out reminders to and follow-up with outside groups, and let's meet Thursday morning to figure out how to address Delon's comments. We might need Andrei to help on some of them.

Thank you!

From: Hwang, Jin
Sent: Wednesday, May 25, 2016 7:34 AM
To: Moosbrugger, Earl
Subject: RE: Crossroads Hollywood WSA - schedule

Please see the revised schedule below.

3/31/16	WSA request letter received but lost
4/15/16	Scanned copy of WSA request letter received
4/20/16	Start reviewing WSA request letter, and send add'l scope questions
4/26/16	Conservation meeting

6/1/16	Scope confirmation e-mail
6/1/16	Set up Board calendar item + Outlook
6/1/16	Conservation Commitment letter
6/8/16	WSA calcs and package complete
6/15/16	All reviews up to Division secretary
6/21/16	Legal stamp
6/23/16	Draft Board Package to Division secretary, including appendices
6/30/16	Final Board Package to WEX for GM
7/6/16	BAR Meeting
7/19/16	Board Meeting (90 days from 3/31/16 is 6/29/16)

From: Hwang, Jin
Sent: Wednesday, April 20, 2016 11:08 AM
To: Moosbrugger, Earl
Subject: Crossroads Hollywood WSA - schedule

Please see schedule below.

3/31/16	WSA request letter received but lost
4/15/16	Scanned copy of WSA request letter received
4/20/16	Start reviewing WSA request letter, and send add'l scope questions
4/25/16	Conservation meeting
5/11/16	Scope confirmation e-mail
5/11/16	Set up Board calendar item
5/11/16	Conservation Commitment letter
5/17/16	WSA calcs and package complete
5/18/16	All reviews up to Division secretary
5/23/16	Legal stamp
5/25/16	Draft Board Package to Division secretary, including appendices
6/2/16	Final Board Package to WEX for GM
6/8/16	BAR Meeting
6/21/16	Board Meeting (90 days from 3/31/16 is 6/29/16)